# POLICY ON RELATED PARTY TRANSACTIONS

Compliance with the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

A policy on the Related Party Transactions adopted by John Cockerill India Limited

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# Introduction

John Cockerill India Limited ('the Company') has adopted this Policy, upon the recommendation of the Audit Committee and the said Policy is in compliance with the requirements of Section 188 of the Companies Act, 2013 and rules thereunder (hereinafter referred to as "the Act") and Regulation 23 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended from time to time) [hereinafter referred to as "SEBI Regulations"].

# **Objective**

This Policy is intended to ensure due and timely disclosure, identification, reporting and approval of transactions between the Company and its Related Parties as defined below, in compliance with the Act and Rules framed thereunder and the SEBI Regulations as may be amended from time to time.

# Scope and Applicability

This policy shall apply to all new/modified related party transactions, as specified under the Act and the SEBI Regulations

This policy may not cover all related party transactions which are required to be dealt with / disclosed as per the requirements of Accounting Standard-18- "Related party Disclosures".

No related party transaction may be entered into between the Company and its related parties except in accordance with the provisions of this Policy.

## Definitions

The following words shall have the meanings as provided in the policy, unless otherwise mentioned in the Act or the SEBI Regulations:

Audit Committee	"Audit Committee or Committee" means the Audit Committee of the Board constituted under the provisions of the SEBI Regulations and Section 177 of the Act.
Board	"Board" means the Board of Directors of the Company as defined under the Act.
Related Party	"Related Party" means related party as defined under section 2(76) of the Act read with the Rules thereto or under the applicable accounting standards (Refer Annex-3) and Regulation 2(1)(zb) of the SEBI Regulations, as amended from time to time.
Related Party Transaction	"Related Party Transaction" means such transactions as specified under the Act and the Rules made thereunder and Regulation 2(1)(zc) of the SEBI Regulations, including any amendment or modification thereof, as may be applicable.
	A "transaction" with a related party shall be construed to include single transaction or a group of transactions in a contract.
Policy	"Policy or this Policy" means Policy on related party transactions of the Company.
Arm's Length basis	"Arm's length basis" means a transaction between two related parties that is conducted, as if they were unrelated, so that there is no conflict of interest.

Relative	For determination of Arm's length basis, guidance may be taken from the provisions of Domestic Transfer Pricing under the Income Tax Act, 1961. Relative means "relative" as defined under section 2(77) of the Act and Rules framed thereunder. (Refer Annex-3)
Key managerial personnel (KMP)	Key managerial personnel means whole-time key managerial personnel of the Company appointed under section 203 of the Act, which include: (i) Managing Director, or Chief Executive Officer or Manager and in their absence, a Whole-time director; (ii) Company Secretary; (iii) Chief Financial Officer; and (iv) such other officer, not more than one level below the Directors who is in whole-time employment, designated as key managerial personnel by
Group Company or Group Companies Material Related Party transactions	the Board Group Company or Group Companies means John Cockerill SA, the Holding Company, its Subsidiaries and Associate Companies. Material Related Party transactions means a transaction as defined under Regulation 23 of the SEBI Regulations and the contracts or arrangements given under the Act.
Material Modifications	Material modifications means any modification(s) to the material related party transactions which were approved by the Audit Committee or Shareholders during the year which will change the complete nature of the transaction and in case of monetary thresholds which is in excess of 10% or more of the originally approved transaction.

Words and expressions used and not defined in the Policy shall have the same meanings as assigned to them in the Act and/or the SEBI Regulations.

# **Related Party Transactions**

Related party transaction is a transfer of resources, services or obligations between a company and a related party by way of any contract or arrangement, regardless of whether a price is charged.

In order to comply with the relevant provisions of the Act and the SEBI Regulations and seeking requisite approvals, each related party transaction would be examined and categorized, as follows:

## (A)Material Related Party Transaction (as per SEBI Regulations)

A related party transaction shall be	Exceeds ten percent of the annual
considered as material, if the transaction /	consolidated turnover of the Company * or Rs.
transactions to be entered into individually or	1,000 crores, whichever is lower.
taken together with previous transactions	A transaction involving payment made to
during a financial year	related party with respect to brand usage or
	royalty, exceeding 5% of the annual
	consolidated turnover of the Company *.
	In case of any amendment to the SEBI
	Regulations, definition of material related
	party transactions will be deemed to be

changed without any further approval of the
Audit Committee or the Board.

\*As per the last audited financial statements of the Company.

#### (B) Significant Related Party Transaction (as per Section 188 of the Act)

Significant Related party transaction shall include any of the following transactions entered into between the Company and the related party, which exceed the thresholds as specified under the Act and Rules framed thereunder:

Nature of transactions	Limits		
a) Sale, purchase or supply of any goods or materials	Amounting to ten per cent or more of the turnover of the Company		
b) Selling or otherwise disposing of, or buying, property of any kind	Amounting to ten per cent or more of the net worth of the Company		
c)Leasing of property of any kind;	Amounting to ten per cent or more of turnover of the Company		
d)Availing or rendering of any services	Amounting to ten per cent or more of the turnover of the Company		
e) Appointment of any agent for purchase or sale of goods, materials, services or property	Refer (a), (b) and (d) above		
It is hereby clarified that the limits specified in sub-clauses (a) to (e) shall apply for transaction or transactions to be entered into either individually or taken together with the previous transactions during a financial year			
f) Such related party's appointment to any office or place of profit in the Company, its Subsidiary Company or Associate Company; and	Exceeding a monthly remuneration of two and half lakh rupees		
g) Underwriting the subscription of any securities or derivatives thereof, of the Company	Exceeding one per cent of the net worth		

The turnover or net worth referred above shall be computed on the basis of the last audited financial statements of the Company.

Provided that if any related party which is in the ordinary course of business **and** on arm's length basis shall not be considered as Significant related party transactions.

Company to formulate a policy on materiality of related party transactions and on dealing with related party transactions including clear threshold limits duly approved by the Board and such policy shall be reviewed by the Board of Directors at least once every 3 years and updated accordingly.

#### (C)Other Related Party Transactions

Other **Related Party Transactions** shall mean any other related party transactions which are not included in (A) and (B) above.

## Disclosure of Related Party and Potential Related Party transactions

Every director and Key managerial personnel shall

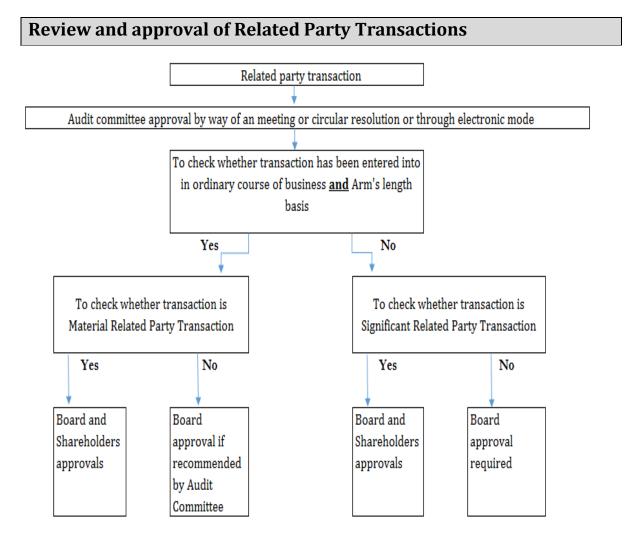
- a) at the first meeting of the Board in which he participates as a director and;
- b) thereafter at the first meeting of the Board in every financial year or;

c) whenever there is any change in the disclosures already made, then at the first Board meeting held after such change ;

disclose his concern or interest in any Company or companies or body corporates, firms, or other association of individuals which shall include the shareholding, in the prescribed form.

Each director and Key Managerial Personnel is responsible for providing notice to the Company of any potential related party transaction involving him/her or his or her relative, and disclose such additional information about the transaction, as may be required to be placed before the Audit Committee and the Board.

The Company prefers to receive such notice of any potential related party transaction well in advance so that, the Audit Committee has adequate time to obtain and review information about the proposed transaction.



## Signifcant and Material Related Party Transactions

All significant and material related party transactions shall require the approval of the Shareholders through ordinary resolution as per the SEBI Regulations and the parties related to such transaction shall abstain from voting on such resolution.

#### Approval process

#### Audit Committee Approval Process

All related party transactions including any subsequent material modification shall require the prior approval of the Audit committee whether at a meeting or by resolution by circulation or through electronic mode.

Prior approval of the Audit Committee is required for the following related party transactions :

- (a) Where the Company is a party
- (b) Transactions of the Company with unrelated parties, the purpose and effect of which is to benefit the related parties of the Company.

A member of the Committee who is interested in any related party transaction shall not be present at the meeting during discussion on the subject matter of the resolution relating to such contract or arrangement. Only the Independent Directors who are members of the Audit Committee shall approve all related party transactions.

The agenda to the Audit committee meeting shall contain a list of the related party transactions (Significant, Material or Others) for consideration and approval. Refer <u>Annex-1</u> for the details to be included in the agenda.

The Audit Committee shall consider the following factors among others to determine whether any related party transaction shall be approved or ratified:

- 1. Whether the related party transaction is proposed to be entered into (or was entered into) on terms no less favourable to the Company, than terms that could have been reached with an unrelated third party;
- 2. The purpose of, and the potential benefits to the Company of such transaction;
- 3. Whether the related party transaction would affect the independence of an independent director;
- 4. Whether the related party transaction would present an improper conflict of interest for any director or key managerial personnel of the Company, taking into account the size of the transaction, the direct or indirect nature of the director's or KMPs or their relatives' interest in the transaction, the ongoing nature of any proposed relationship and any other factors the committee deems relevant;
- 5. Whether the proposed transaction includes any potential reputational risk issues that may arise as a result of or in connection with the proposed transaction.
- 6. Whether the transaction with any other party or entity has the purpose and effect of which is to benefit the related parties of the Company.

## **Board Approval Process**

- 1) The agenda to the Board meeting shall contain details as mentioned in <u>Annex-1</u>;
- 2) Where any director is interested in any Significant/Material related party transaction and subsequent material modifications, such director shall not be present at the meeting during discussions, on the subject matter of the resolution relating to such contract or arrangement;
- 3) The Board shall consider and if thought fit, approve the Significant/Material related party transactions and subsequent material modifications and refer the same to the Shareholders approval by way of an ordinary resolution;

4) The approval of Board has to be obtained at a duly convened meeting of the Board where the directors may participate either in person or through video conferencing or other audio visual means.

#### **Shareholder Approval process**

- 1) Significant/Material related party transactions and subsequent material modifications as approved by the Board shall require the prior approval of the Shareholders by way of an ordinary resolution. The notice of the general meeting shall contain such information as mentioned in Annex-2;
- 2) Related parties shall abstain from voting on such resolution irrespective of whether the entity is a party to the particular transaction or not;

#### **Related Party Transactions not approved under this Policy**

In the event, the Company becomes aware of any transaction with Related Party that was not entered into in line with this policy, the same shall be reported to the Audit committee in the next meeting. The Committee shall consider all relevant facts and circumstances regarding such related party transaction, and shall evaluate all options available to the Company, including ratification, revision or termination of such related party transaction. The Committee, may also examine the facts and circumstances pertaining to the failure of reporting such related party transaction under this Policy.

In case, the Committee decides not to ratify any such related party transaction, the Committee may direct to seek approvals of the Board and/or the Shareholders, as it may deem appropriate.

#### **Omnibus Approval by Audit committee**

In case of business exigency and operational convenience, the Audit Committee may grant omnibus approval for related party transactions proposed to be entered into by the Company subject to the following conditions:

a. The Audit Committee shall lay down the criteria for granting the omnibus approval in line with the policy on Related party transactions and such approval shall be applicable in respect of transactions which are repetitive in nature;

b. The Audit Committee shall satisfy itself the need for such omnibus approval and that such approval is in the interest of the Company;

c. Such omnibus approval shall specify (i) the name/s of the related party, nature of transaction, period of transaction, maximum amount of transaction that can be entered into, (ii) the indicative base price /current contracted price and the formula for variation in the price if any and (iii) such other conditions as the Audit Committee may deem fit;

Provided that where the need for Related party transaction cannot be foreseen and aforesaid details are not available, Audit Committee may grant omnibus approval for such transactions subject to their value not exceeding Rs.1 crore per transaction.

d. Audit Committee shall review, atleast on a quarterly basis, the details of related party transactions entered into by the Company pursuant to each of the omnibus approval given;

e. Such omnibus approvals shall be valid for a period not exceeding one year and shall require fresh approvals after the expiry of one year.

Criteria for granting omnibus approval :

- The Audit Committee while granting omnibus approval shall consider the repetitveness of the ransactions (in past or in future) and justification for the need of such approval.
- The Audit Committee shall satisfy itself the need for such omnibus approval and that such approval is in the interest of the Company.
- The omnibus approval shall provide the details of :
  - i) the name(s) of the related party, nature of transcatoin, period of transaction, maximum amount of transaction that can be entered into;
  - ii) maximum value of transactions in aggregate which can be allowed under omnibus route in a year;
  - iii) such other conditions as the Audit Committee may deem fit from time to time.

#### Related Party Transaction which do not require approval

Remuneration and sitting fees paid including the reimbursement of reasonable business and travel expenses incurred in the ordinary course of business by the Company to its director, key managerial personnel or senior management, except who is part of promoter or promoter group, shall not require approval of the audit committee provided that the same is not material in terms of the provisions of sub-regulation (1) of regulation 23 of the SEBI Regulations.

Notwithstanding the foregoing, any transaction relating to compensation to a director or Key managerial personnel in connection with his duties to the Company including the reimbursement of reasonable business and travel expenses incurred in the ordinary course of business, shall not require the approval under this Policy as their terms of appointment/remuneration are dealt under specific provisions of the Act.

## Disclosures

1. Significant related party transactions are to be disclosed in Board's Report along with justification for entering into such related party transactions;

2. Details of all material transactions with related parties shall be disclosed to the stock exchange on quarterly basis along with the compliance report on corporate governance under the SEBI Regulations;

3. The Company shall disclose the policy on dealing with related party transactions on its website and a web link thereto shall be provided in the Annual report.

4. The Company shall submit to the Stock Exchange, disclosure of related party transactions in the format specified by SEBI from time to time and publish the same on the website of the Company within the timelines specified by SEBI from time to time.

5. Disclosure in relation to related party transactions shall be made in the financial statements of the Company.

## Conclusion

The Audit committee shall have authority to modify or waive any procedural requirements of this policy. Any or all provisions of this Policy would be subject to revision / amendment in accordance with the Act and SEBI Regulations. In case of any amendment(s), clarification(s), circular(s), etc. issued by the relevant authorities not being in consistent with the provisions laid down under this Policy, then such amendment(s), clarification(s), circular(s), etc. shall prevail over the provisions hereunder and this Policy shall stand amended accordingly from the effective date as laid down under such amendment(s), clarification(s), circular(s), etc.

In the event of any conflict between the provisions of this Policy and provisions of the SEBI Regulations or the Act and Rules framed thereunder or any other applicable laws for the time being in force, the later shall prevail over the Policy.

This Policy or the relevant provisions of this policy shall be disseminated to all concerned employees of the Company and shall also be uploaded on the intra-net and website of the Company and web link thereto shall be provided in the Annual Report of the Company.

#### Annex-1

#### Details to be contained in the Agenda of Audit Committee / the Board Meeting

The agenda of the Audit Committee / Board meeting at which the resolution is proposed to be moved shall disclose-

- (a) Type, material terms and particulars of the proposed transaction;
- (b) Name of the Related Party and its relationship with the Company, including nature of its concern or interest (financial or otherwise);
- (c) Tenure of the proposed transaction;
- (d) Value of the proposed transaction;
- (e) The percentage of the Company's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction;
- (f) If the transaction relates to any loans, inter-corporate deposits, advances or investments made or given by the Company:
  - i. details of the source of funds in connection with the proposed transaction;
  - ii. where any financial indebtedness is incurred to make or give loans, inter-corporate deposits, advances or investments,
    - nature of indebtedness;
    - cost of funds; and
    - tenure;
  - iii. applicable terms, including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security; and
  - iv. the purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the Related Party Transaction.
- (g) Justification as to why the RPT is in the interest of the listed entity;

(h) A copy of the valuation or other external party report, if any such report has been relied upon;

(i) Percentage of the counter-party's annual consolidated turnover that is represented by the value of the proposed RPT on a voluntary basis;

(j) Any other information that may be relevant.

#### Annex-2

#### Information to be provided to shareholders for consideration of RPTs

The notice being sent to the shareholders seeking approval for any proposed RPT shall, in addition to the requirements under the Companies Act, 2013, include the following information as a part of the explanatory statement:

- (a) A summary of the information provided by the management of the Company to the audit committee as specified in Annex-1 of this Policy;
- (b) Justification for why the proposed transaction is in the interest of the Company;
- (c) Where the transaction relates to any loans, inter-corporate deposits, advances or investments made or given by the Company, the details specified in Annex-1 above;
- (d) A statement that the valuation or other external report, if any, relied upon by the Company in relation to the proposed transaction will be made available through the registered email address of the shareholders;
- (e) Percentage of the counter-party's annual consolidated turnover that is represented by the value of the proposed RPT, on a voluntary basis;
- (f) Any other information that may be relevant.

#### Annex-3

#### **Related Party as per the Companies Act, 2013**

"Related party", under Section 2(76) of the Companies Act, 2013 with reference to a company, means—

(i) a director or his relative;

(ii) a key managerial personnel or his relative;

(iii) a firm, in which a director, manager or his relative is a partner;

(iv) a private company in which a director or manager is a member or director;

(v) a public company in which a director or manager is a director or holds along with his relatives, more than two per cent of its paid-up share capital;

(vi) any body corporate whose Board of Directors, managing director or manager is accustomed to act in accordance with the advice, directions or instructions of a director or manager;

(vii) any person on whose advice, directions or instructions a director or manager is accustomed to act:

Provided that nothing in sub-clauses (vi) and (vii) shall apply to the advice, directions or instructions given in a professional capacity;

(viii) any company which is-

(A) a holding, subsidiary or an associate company of such company; or

(B) a subsidiary of a holding company to which it is also a subsidiary;

(C) an investing company or the venturer of the company

Further as per the Companies (Specification of definition details) Rules, 2014, a Director or Key Managerial Personnel of the holding company or his relative with reference to a company, shall be deemed to be a related party.

#### **Related Party as per the SEBI Regulations**

An entity shall be considered as related to the Company if:

(i) such entity is a related party under Section 2(76) of the Companies Act, 2013; or (ii) such entity is a related party under the applicable accounting standards.

#### Relative

Section 2(77): "relative", with reference to any person, means anyone who is related to another, if—

- (i) they are members of a Hindu Undivided Family;
- (ii) they are husband and wife; or
- (iii) one person is related to the other in such manner as may be prescribed;

A person shall be deemed to be the relative of another, if he or she is related to another in the following manner, namely

(1) Father (including step-father);

- (2) Mother (including the step-mother);
- (3) Son (including the step-son);
- (4) Son's wife ;
- (5) Daughter;
- (6) Daughter's husband;
- (7) Brother (including the step-brother);
- (8) Sister (including the step-sister)